

Behaviour Policy

Introduction

This behaviour policy promotes a positive approach. Emphasis is on praise, reward and encouragement. We aim to foster a secure, enjoyable learning environment where high standards in all aspects of school life intrinsically value each and every individual.

Aims

To create a purposeful and happy atmosphere in which pupils are provided with the security to develop as individuals. To achieve this we need to:

- Acknowledge and value achievements at all levels
- Encourage increasing independence and a sense of personal responsibility
- Consistently reinforce appropriate behaviour thus encouraging positive attitudes in pupils
- Take every opportunity to enhance self esteem
- Encourage tolerance, kindness and respect for others as well as self-respect
- Work in partnership with pupils, parents, governors and external professionals
- Consistently apply the behaviour policy throughout the school
- Take time for behaviour plans to be implemented and progress to be seen

Expectations

The way we behave influences everything we do.

Staff are expected to:

- Have a thorough understanding of all the pupils in their class
- Remember all behaviour is an individual's method of communication
- Plan to teach effective, relevant and stimulating lessons which are well differentiated to meet the needs of all the pupils in their class
- Provide pupils with a good role model
- Develop pupils confidence and self esteem
- Positively reinforce good behaviour with non-monetary motivational rewards
- Deal sensitively with negative behaviour
- Liaise with parents regarding behaviour management programmes
- Keep records of behaviour issues
- When appropriate write a Behaviour Management Programme for individual pupils which are understood by staff, regularly monitored and evaluated
- Support the head teacher and other colleagues in the implementation of this behaviour policy

Pupils are expected to:

- Be kind and caring towards one another
- Help those less able than themselves
- Show respect for adults and other pupils
- Show respect for property
- Where appropriate, evaluate and modify their own behaviour to the best of their ability

Parents/carers are expected to:

- Be informed and supportive of aspects of their child's behaviour in school
- Be supportive of this Behaviour Policy
- Be supportive of a Behaviour Management Programme which has been developed to support their child's behaviour in school

Governors are expected to:

- Support the Head Teacher and staff in the implementation of this policy

Strategies to encourage positive behaviour

Behaviour management strategies used in the school will be necessarily diverse to meet the wide age range, cognitive abilities and specific needs of the pupils, but the underlying principles will be the same.

Staff will differentiate between pupils, using strategies appropriate to the individual. Some pupils, whose behavioural needs are greater than others, will have individual Behaviour Support Plans in place, which should be adhered to by all staff who come into contact with those pupils.

It is far better to prevent inappropriate behaviour occurring than to deal with it afterwards. Praise rather than negative feedback is encouraged.

All staff observe the following School Rules:

- Adhere to the Confidentiality Policy
- Be punctual
- Respect each other
- Keep the pupils' needs central
- Be positive and enthusiastic
- Expect every pupil to achieve
- Do not shout
- When communicating to a pupil use a method that is appropriate to them
- Sign when you speak
- Encourage the pupils to use appropriate social interaction
- Follow agreed behaviour management plans
- NEVER hold a pupil by the wrist
- Do not talk across a pupil or over their head
- Do not talk about a pupil in front of them or where they can hear
- Know the learning targets / outcomes of every pupil in your class
- Observe 'Quiet Time'
- At the end of the day do not have inappropriate conversations with colleagues in the hall
- Avoid unnecessary interruptions during teaching time

Recording Incidents:

All pupil accidents and incidents **MUST** be recorded:

- on an 'Incident Report form' (Printed A4 sheet)
- in the dark blue bound 'Record of Incidents involving the Use of reasonable Force or Injury to Pupils or Staff'

All pupil injuries **MUST** also be recorded:

- on a Pupil Accident Form (Small A5 booklet) and a red and white incident slip which must be given to the class teacher

All staff injuries **MUST** be recorded:

- on an Accident Report Form (A4 green booklet)

The Site Manager will let you know whether it is necessary to complete a Riddor Form. Please speak to the Site Manager for further guidance on the completion of these forms.

All forms and books are located in the grey leaflet rack next to the whiteboard in the staff room.

On completion, place Incident forms in the Site Manager's pigeon hole and give Behaviour Incident forms to the Behaviour Coordinator.

Behaviour Tracking

There are a range of recording and monitoring sheets on the network which offer opportunities for staff to note the setting, time and frequency behaviours occur e.g. Behaviour Frequency Chart, Antecedent, Behaviour, Consequence Chart, Red, Amber and Green Charts etc.

Criteria for Pupils Who Need a Behaviour Support Plan

A pupil who exhibits:-

- behaviours which prevent him/herself or other pupils from accessing the curriculum
- behaviours which are a danger/risk to him/herself or to other pupils or staff
- behaviours which are socially unacceptable

Guidance for writing Behaviour Support Plans and BSP templates are located on the school network. Staff are encouraged to discuss individual behaviour needs with the Behaviour Coordinator.

Reviewed and updated: Ceilidh Roberts - November 2017

Approved by: Louise Robinson - November 2017

Other relevant documents:

Child Protection / Safeguarding Policy

Guidance for writing Behaviour Support Plans

Guidance for reporting Events / Incidents / Accidents / Near Misses

No Bullying Policy

Use of Reasonable Force Policy